

RISHI TECHTEX LIMITED

Registered Office : 612, Veena Killedar Industrial Estate, 10-14, Pais Street, Byculla (W), Mumbai - 400 011.
Tel. No. : 022-23075677, 23074897 Fax : 91 (22) 23080022 E-mail : info@rishitechtext.com
Website : www.rishitechtext.com CIN - L28129MH1984PLC032008



Ref: Folio No./ DP ID- Client ID No.: _____

Name of the Sole / First Holder: _____

Address: _____

Dear Shareholder(s),

Subject: Reminder for mandatory furnishing of KYC Details and Nomination for holders of physical securities

With reference to Securities and Exchange Board of India ("SEBI") Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 7th May, 2024 and SEBI Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated 10th June, 2024, it is mandatory to furnish KYC (viz., PAN, bank account details, Email Id, mobile number, address with pin code, signature, Choice of Nomination, etc.) by the security holders holding securities in physical form.

Further, it may please be noted that where above-referred KYC details are not updated except Nomination, such physical shareholders shall be eligible for receiving dividend, if declared, only through electronic mode with effect from April 1, 2024.

Upon reviewing our records, we note that you have not yet furnished the mandatory documents/details against your holdings. To ensure compliance with the aforesaid circulars, we kindly request you to furnish the required details as listed below to our Registrars & Transfer Agents, Adroit Corporate Services Private Limited, immediately by sending the duly signed documents:

S. No.	Particulars	Status as per records	Details to be furnished in
1.	PAN	NOT AVAILABLE	Form No. ISR-1
2.	Postal Address with PIN Code	AVAILABLE	
3.	Email address (mandatory for availing online services)	NOT AVAILABLE	
4.	Mobile number (mandatory in all cases)	NOT AVAILABLE	
5.	Demat account details		
6.	Bank account details (bank and branch name, bank account number, IFS code)	NOT AVAILABLE	
7.	Specimen signature	NOT AVAILABLE	ISR- 1 / ISR- 2 (as applicable)
8.	Nomination details	NOT AVAILABLE	Form:SH-13/ SH-14 (As applicable)
9.	Declaration to opt out nomination*	NOT AVAILABLE	Form: ISR-3

* In case you are opting out from giving nomination kindly, submit ISR-3 and SH-13 need not be submitted. In case you have already registered nomination, you can opt out of nomination through Form ISR-3 after cancelling his existing nomination, through Form SH-14.

Note: As per SEBI Circular Dated June 10, 2024 related to Ease of Doing Investments - Non-submission of 'Choice of Nomination', shareholders holding shares in physical form shall be eligible for receipt of any payment including dividend, as well as to lodge grievance or avail any service request from the RTA even if 'choice of nomination' is not submitted by these shareholders.

All existing shareholders are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them as well as to prevent accumulation of unclaimed assets in securities market.

Please forward the duly filled documents along with the related proofs, as mentioned in the respective forms, to the following address:

Adroit Corporate Services Private Limited
Unit: Rishi Techtex Limited
17-20, Jafarbhoy Industrial Estate,
1st Floor, Makwana Road, Marol Naka,
Andheri (East), Mumbai - 400 059 Maharashtra

Tel: +91 22 28594060/28596060

Fax: +91 22 28503748

Email: info@adroitcorporate.com

Website: www.adroitcorporate.com

The above referred forms can be downloaded from the Company's website at <https://rishitechtext.com/InvestorsInformation.aspx> and the website of RTA at <https://www.adroitcorporate.com/RandTServices.aspx>.

Your prompt attention to this matter is greatly appreciated. Should you require any assistance or clarification, please do not hesitate to contact us.

Thanking you,
Yours faithfully,
For Rishi Techtex Limited
Sd/-
Gauri Gangal
Company Secretary & Compliance Officer
Membership No. A52130

Date: 18.07.2025

Place: Mumbai